

Good News Item
Automated Advance Acquisition Plan (AAP)--
Installation Acquisition Planning Board (IAPB)

Idea/Initiative: Develop an automated AAP that transitions easily to an Installation Acquisition Planning tool.

Place of Origin: Several years ago, Fort Riley implemented use of an automated AAP. Recurring requirements are filled out by DOC and forwarded to customers for their inclusion of known future requirements. These completed documents are then merged electronically into a Fort Riley Master document.

How we expanded or enhanced the idea: The electronic AAP provides a variety of sort capabilities; e.g. Alpha listing by contract title, numerical by contract or project number, by Activity, or by date packages are due to the DOC. We have incorporated this electronic capability into the IAPB review for FY00. The AAP is sorted by date due to DOC. We then “copy and paste” the data onto a PowerPoint presentation.

Process Improvement and benefits: The IAPB PowerPoint presentation identifies quarterly due date information in familiar AAP format. It can be E-mailed to IAPB members a week before the board scheduled meeting. Customers are able to come to the IAPB well informed and ready to discuss execution plans as necessary. The standard “Green, Amber, Red” legend is used for quick identification of projects received on time, are one quarter overdue or more than one quarter overdue. The presentation identifies both new requirement contract and options to be exercised. POC this action is David Wild/DSN 856-0485. Email address is wildd@riley.army.mil